



Dublin Business School
excellence through learning

RE-CHECK / REVIEW REQUEST

****Submit Form within 5 working days of release of results on Student Intranet / Notice Boards****

The college regulations relating to Re-checks / Reviews must be read and understood before submitting this form

Student No: _____ Course: _____

Student Name: _____

Address: _____

Indicate: **Re-Check** **Review**

Request for Review must be accompanied with a letter outlining grounds for Review

Subjects:	Module Code	Module Title
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please Complete, Print and Submit in hard copy only.

Payment (Cheque/Draft) of €50 attached:

Paid in cash at reception. Receipt No.: _____

Paid in VISA by phone/in person. Receipt No: _____

You will receive a response within 10 working days. Should there be any change in marks awarded, a full refund will be made payable to the payee.